



Revised January 2015

Becoming a Home Provider Frequently Asked Questions

Support:

Monthly home visits within the home providers' residence are a Ministry regulation.

Home providers can expect a scheduled home visit by their caseworker on a monthly basis as well as an unscheduled home visit twice a year.

The purpose of the visit is to ensure that the physical dwelling still meets required standards and that the family is receiving the support they require from the family home program. Review of a home sharer's goals, financial reviews and submission of receipts will take place at this time as well.

The caseworker is available to home providers and home sharers Monday-Friday 8:30am-4:30pm. After hours and on weekends, the family home program offers an on-call system for emergency support.

A monthly visit will occur with the home sharer. This typically takes place outside of the home providers' home. If the visit is done in the home, the provider will give the caseworker an opportunity to meet with the home sharer privately. This visit is to discuss life plan goals, discuss needs or concerns, review rights and responsibilities and celebrate successes.

Home sharers and home providers will participate in an annual life plan to discuss how to best support the home sharer to achieve their dreams and goals as well as discuss what is important to and what is important for the home sharer. The life plan is reviewed regularly.

Home providers hold the responsibility for assisting the home sharer to appointments, including medical. Whereas an appointment is made to see a specialist, the caseworker may be required to attend as well. The caseworker is available for support if requested and under certain circumstances.

Per Diem (paid to and for the provider)

Per Diem or remuneration is minimally at \$44.00 per day. Respite and Vacation days are typically \$41.00 per day and vacation is set at 7 days per fiscal year @ \$41.00 per day

Respite hrs. and weekends:

- The home sharer will have access to respite hrs. should he/she want to join a bowling league or see a Wolves game etc.
- A time sheet must be submitted for all hrly respite whereas both the provider and respite worker must sign the sheet.
- Weekend respite must be utilized for its intended purposes; the consumer is expected to go into weekend relief once a month unless discussed with the caseworker and consumer. (Ex: providers are needed out of town the following month, a discussion will take place with the case worker AND the consumer prior to the event). Time sheet to be submitted as above.
- It is recognized that during the beginning of a new placement, the home sharer may not go into weekend respite, establishing a sense of belonging prior to.

Comfort Allowance (at times paid to the provider instead of the individual; is for the home sharer)

Comfort allowance is the portion of the home provider's cheque that belongs to the home sharer. Some home sharers have succeeded at acquiring a bank account. At all times when this is feasible, the comfort allowance will be deposited in the home sharer's account. Home providers must ensure that each home sharer has an allowance available to him/her and that he or she has a say in how it is spent.



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Day program or work lunches are NOT to be taken from the comfort allowance but are considered food costs to be covered by the provider. Exceptions may apply and may be approved by the caseworker.

ALL COMFORT ALLOWANCE money must be accounted for via a documented list,(petty cash sheet) of what has been purchased and when.

Comfort allowance: \$103.00 + \$38.00 for esthetics. (haircuts, shampoo etc..)

Birthday Allowance - \$30.00
Christmas Allowance - \$50.00

Financial Responsibilities

FOOD

Responsibility of providers unless adult is on a special diet. In the case that a special diet is required, an application to ODSP special needs funds will be completed by the caseworker.

PERSONAL CARE

Cosmetics, hair tints and perms are not paid for by the Agency. Such items are the responsibility of the home sharer. (Esthetics)

SHELTER

If the home providers require an extra bed to accommodate a certain number of adults, (respite) the cost for such items will be the sole responsibility of the home provider.

Should a bed be needed for the individual, the agency and or the individual will purchase what is necessary for the room. However, should the provider want to use their own furnishings, the individual must consent to this. In addition, the provider will need to sign off attesting to the fact that CLGS is not liable for any damages to the furnishings thereby no financial assistance will be provided to the provider(s). (Ex: if the provider wants to utilize their own bed and mattress and this gets damaged, clgs will not reimburse)

TRANSPORTATION (paid to and for provider)

Mileage allowance of approximately \$50.00 is given monthly.

OTHER FEES AND EXPENSES (expectation of home sharer)

Initial cost of hobbies and sports activities for the adult will be paid for by the Agency. The home provider or home sharer will then continue to cover any further expenses regarding the particular activity.

INSURANCE (expectation of provider)

Home providers should cover home sharers under their own house insurance policy. A mandatory two million dollar liability is needed on the home/house itself.

Family Home Program Smoking Policy

Home Providers must ensure the home is smoke free. Designated smoking areas must be outside the dwelling.